

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, October 11, 2007 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Kelly. Board Members present: Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Directors Clark, Engellenner, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

PLEDGE TO FLAG led by the Girl Scouts of Tierra Del Oro.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, October 13 at 1:00 p.m. and Monday, October 15 at 6:00 p.m. on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

CONSENT AGENDA:

1. Board Meeting Action Summary—September 27, 2007

• **Board Action:**

Granados/Lawson—approve the Consent Agenda. ROLL CALL: Directors Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, absent. Motion carried.

ACTION ITEM(S):**1. Resolution No. 65-07—Convey Surplus Property to the Arden Park Recreation and Park District—(Mette)**

- The District acquired the involved parcel from the predecessor Arden Park Recreation and Park District. In accordance with the original transfer terms, once the Sacramento Metropolitan Fire District declared the property surplus, it was to be reconveyed to the Arden Park Recreation and Park District. On January 11, 2007, the Board declared this parcel as surplus.
- Staff recommended the Board adopt the Resolution to convey the surplus property identified as the parking lot area to the Arden Park Recreation and Park District.

The adjacent Fire Station No. 107 at 970 La Sierra Drive would remain as District surplus property.

- **Board Action:**
Goold/Trujillo—approve the staff recommendation and adopt the resolution. ROLL CALL: Directors Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, absent. Motion carried.
- Leonard Morrow, District Administrator, spoke on behalf of the area residents and Park District, and thanked the Board and District staff for their help.

2. Bid Award – Construction of Fire Station 29—(Sweeney)

- In response to a Request for Proposal to build Station 29 in Orangevale, California, the following ten bids were received and publicly opened on October 10, 2007:

<u>Bidders</u>	<u>Amount</u>
Roebbelen Contracting, Inc.	\$ 5,274,000
Broward Brothers, Inc.	\$ 5,169,000
BRCO Constructors, Inc.	\$ 5,020,000
Sierra National Construction, Inc.	\$ 4,970,000
Mascon Incorporated	\$ 4,818,000
Carter-Kelly, Inc.	\$ 4,795,000
McCarthy Construction	\$ 4,769,000
SW Allen Construction, Inc	\$ 4,714,729
Younger General Contractors, Inc	\$ 4,623,000
Allen L. Bender, Inc.	\$ 4,585,762

The new replacement Fire Station 29 is tentatively scheduled to break ground in November of 2007, with a completion date of December 2008.

The District previously purchased properties at 8645 and 8681 Greenback Lane to replace existing Fire Station 29 at 6314 Hickory Avenue in Orangevale. The project was designed according to the Board approved standard 3:10 type (3 bays with 10 beds). In addition, Battalion 13 headquarters will relocate to this facility with provisions for an office area, dormitory, and interior parking for the Battalion Chief's vehicle.

- Staff recommended the Board approve the lowest, responsible, responsive bid and award Allen L. Bender, Inc. the contract for construction of Station 29 at 8681 Greenback Lane, Orangevale, California.
- Discussions included questions on background checks for general contractors to insure no violations and payment of prevailing wages in the area.

Mr. Sweeney stated the general contractors go through a pre-qualification process and four contractors were eliminated. This basically is a reference check to include financial accountability, information on past employers or jobs, any financial problems, license suspensions, etc.

A representative from Allen L. Bender was not present but Mr. Sweeney checked on the two fire stations the company completed in West Sacramento and there were no problems.

- **Board Action:**
Trujillo/Granados—approve the staff recommendation. ROLL CALL: Directors Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Director Kelly, NO. Directors Clark, Engellenner, absent. Motion carried.

3. Bid Award – Inspection and Testing Services-Station 29—(Sweeney)

- In response to a Request for Proposal for Special Inspection and Testing Services for earthwork construction, structural concrete construction, structural masonry construction, structural steel construction and expansion/epoxy anchor inspections for Station 29 in Orangevale, California, the following nine bids were received and publicly opened on October 9, 2007:

Bidders**Amount**

- | | | |
|---|---|-------------|
| * | Converse Consultants | \$ 6,820.00 |
| | Construction Testing Services, Inc. | \$19,994.00 |
| | Inspection Consultants, Inc. | \$20,711.00 |
| | Construction Testing & Engineering, Inc. | \$20,925.00 |
| | Krazan & Associates, Inc. | \$22,304.00 |
| * | Youngdahl Consulting Group, Inc | \$25,425.00 |
| | Fugro West, Inc. | \$28,185.00 |
| * | MatriScope Engineering Laboratories, Inc | \$30,105.00 |
| | Terrasearch Inc. | \$34,274.00 |
| * | <i>Mandatory elements were not enclosed with bid packet; eliminating three bid proposals</i> | |
| ▪ | Staff recommended the Board of Directors approve the lowest, responsible, responsive bid and award Construction Testing Services, Inc. the contract for Special Inspection and Testing Services for Station 29, at 8681 Greenback Lane, Orangevale, California. | |
| • | <u>Board Action:</u>
<i>Granados/Jones—approve the staff recommendation. ROLL CALL: Directors Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Director Kelly, NO. Directors Clark, Engellenner, absent. Motion carried.</i> | |

PRESENTATION ITEMS**1. Report on Fire Incident at 7248 Hedge Avenue—(Deputy Chief Geoff Miller)**

- At the last Board meeting, a citizen appeared and was unhappy with the District's service on a fire incident. Metro's employees strive to do the best possible and do an exceptional job in the emergency services area. He contacted Mr. Crimmins. Unfortunately he was out of town but he will be meeting with him on his return.

- A three-page staff report was submitted addressing the issues raised by Mr. Crimmins. In every case investigated, the incident was handled correctly with the personnel and equipment assigned but property owners need to do their part on maintaining the required 100' of defensible space to help protect property.

A chronology of events and the time factors were contained within the report demonstrating the tactical approach utilized in combating the fire incident.

- The original incident report reflected the disputed slight damage entry. Copies were distributed reflecting an amendment to the report to show 7248 Hedge Street as a total loss. Wind shifts and a red flag day with high heat and low humidity were contributing factors involved in the fire.
- A PowerPoint presentation was given to include:
 - Pictures of the overall area involved in the fire
 - Some of the pictures illustrated areas with good defensible space but 7248 Hedge Street had many trees and brush close to the structures.
- The District expressed regret for the loss suffered by Mr. Crimmins and his neighbor in the fire. The fire personnel did everything that was appropriate. All personnel have been spoken to concerning any comments made and its reflection on the agency. It was felt there would be no further issues.
- The Board thanked Deputy Chief Miller for his report.

2. **Report on Medtronic LP-12 Heart Monitor Maintenance Agreement Expenditure—(Cantelme)**

- A one-page staff report was submitted noticing the Board of an expenditure of District funds for a yearly maintenance fee with Medtronic of \$66,185. In July of 2006, the Board approved the service agreement. This is the second year of the five-year agreement that covers on-site repairs and inspections of all LP-12s in service.
- **Board Action:**
For information only.

3. Notice to Expend District Funds to Special District Risk Management Authority for Property and General Liability Insurance Coverage—(Baltzell)

- A one-page staff report was submitted noticing the Board that the District will be expending funds in the amount of \$371,108 to the Special District Risk Management Authority (SDRMA) for the District's property and general liability insurance coverage, pursuant to Resolution No. 57-07 adopted September 27, 2007.
- The SDRMA Joint Powers Agreement is for a term of three years based on a fiscal year calendar of July 1 through June 30. The District joined SDRMA on October 1, 2007 resulting in a pro-rated premium of \$371,108. The second and third year premiums should be approximately \$500,000.
- **Board Action:**
For information only.

4. Notice to Expend District Funds – ABD Insurance & Financial Services - Consulting and Brokerage Fees for Property and General Liability Insurance—(Baltzell)

- A one-page staff report was submitted noticing the Board that the District will be expending funds in the amount of \$41,875 to ABD Insurance and Financial Services for consulting/brokerage services incurred in preparing the District to enter into agreement for property and general liability insurance coverage.

In the past, fees paid to ABD were contained in the invoices paid to the insurance vendor; however, SDRMA does not have the mechanism to pass through payment to ABD, resulting in payment for services under separate check.
- **Board Action:**
For information only.

5. Notice to Expend Funds – Los Rios Community College District - Participation in the Vocational Training Program—(Baltzell)

- Director Goold recused himself because he is an employee of the Los Rios Community College District.

- A two-page staff report was submitted noticing the Board that the District will be expending funds for enrollment fees in the amount of \$75,110 to the Los Rios Community College District, pursuant to an existing agreement.

In July 2005, the District entered into a vocational training agreement with Los Rios Community College District and is now in the third year of the current three-year agreement, with two one-year periods of extension as an option.

The vocational training agreement allows all District participants, including employees in the recruit academy, to earn college credits for attending in-service training.

- **Board Action:**
For information only.

[Director Jones departed]

PRESIDENT'S REPORT—(Kelly)

FIRE CHIEF'S REPORT—(Mette)

- Fire incident report – seven working structure and 35 grass fires since the last Board meeting.
- October 7-13, 2007 – National Fire Prevention Week. Major theme is "Practice Your Escape Plan."
- Sacramento Metropolitan Fire District personnel from Community Services, Fire Prevention, Truck 106, and Battalion 7 were on hand to evaluate an evacuation drill at the Federal Building at 2800 Cottage Way. Successful exercise with over 1,000 employees evacuated in 7 minutes.
- Sacramento Metropolitan Fire District's Combat Challenge team is on their way to Clayton County, Georgia to compete in the National Championships. Our team made up of Battalion Chief Walt White, Captain Kevin Wegener, Firefighters Catherine Van Horn and Jeremy Crawford is currently ranked fourth in the Nation.
- All Sacramento Metropolitan Fire District line personnel are scheduled to participate this month in Rapid Intervention Crew (RIC) training. The primary focus is firefighter safety and survival. The drill will take place at 860 South River Road in West Sacramento, and will run for 18 days in October.
- Assistant Chief Eastman and Fire Inspector Casteel took part in a multi-agency maximum enforcement operation last night near Madison and Garfield in Carmichael. The zero-tolerance operation resulted in numerous citations, including fire code violations, along with multiple arrests.

- The District recently closed escrow on the 53-acre site in Rancho Cordova near Mather Airport. This is the future site of Sacramento Metropolitan Fire District's state-of-the-art training facility. Meeting on October 15 and 16 with consultants to continue work on the conceptual layout of the site.
- Spoke at the Second Annual Disaster Readiness Conference this morning at the Capitol Christian Center. This is mainly for the volunteer Community Emergency Response Team (CERT) groups.
- Responded yesterday on mutual aid to Wilton Fire District for a trench rescue. The patient was extricated and transported to UC Davis with moderate injuries. Units from our Department included Truck 50, Engine 50, Medic 59, Rescue 21, Engine 21, Battalion 9, and Special Operations Division.
- Distributed copies of the Final Helicopter Report for the Special Board Workshop meeting on October 20, 2007.
- Director Lawson stated Public Information Officer Jeff Lynch did a great job reporting the trench rescue on KFBK.

GENERAL COUNSEL'S REPORT—(Margarita)

- Working on the policies initially brought up by Senator Steinberg. To date, 26 policies have been revised; 18 new policies dealing with Confidentiality, Code of Ethics, Disclosure of Misconduct, Disclosure to Law Enforcement Agencies, etc. This will go to the Policy Committee when ready.
- Director Lawson expressed appreciation for the work on the policies.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Kelly)**

- Next Meeting: October 18, 2007 – 4:00 PM

Communications Center Delegate—(Valley)

- Next Meeting: October 30, 2007 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBD

Finance Committee—(Granados)

- Received a report on today's meeting. Requested a report from Assistant Chief Cantelme on the number of medics versus number of calls to determine the cost benefit.
- Next meeting: November 8, 2007 – 5:00 PM

Policy Committee—(Lawson)

- Requested the cost-recovery issue be brought forward prior to the new year and the normal committee change.

Fire Chief Mette suggested discussion on policy relative to renting space in city or county offices for the District Fire Prevention personnel. Basically, it needs to come back to the Board for a consistent policy.

- Next meeting: October 25, 2007 – 5:00 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS:**Valley:**

- Had a 50th reunion recently. Before he left he read about the District land purchase for a training facility. He toured the Ventura County facility, which had sophisticated training props of every variety for firefighter training. Anyone traveling that way should tour the facility and it will show that Fire Chief Mette is on the right track.

Granados:

- Fire Chief Mette, Captain Lynch, and he attended the CSFA Valor Award dinner for Jo Ann Conner. Thanked Captain Lynch for all his work.
- In his area, the school districts are going to vote for consolidation. The initiative is on the November 6 ballot and encouraged everyone to vote.
- About 15 companies from both Sacramento Metro and Folsom came out to his facility last week and they had a great time.

Lawson:

- Received a phone call from Robert Massey. He requested his sincere appreciation be conveyed to the Engine 103 personnel who did an outstanding job helping him when he was compromised in his home. He is a great supporter of the Sacramento Metropolitan Fire District.
- During his recent vacation in Colorado, he visited a fire station in Leadville that had more equipment than three of our stations. He talked to the firefighters who said they belonged to the union and had nine personnel. On questioning the number of apparatus, it was explained that they also had volunteer firefighters.
- Thanked the Board for joining California working families in support of health care reform. The community is having a vigil at the State Capitol on October 17, 18 and 19 in support of this issue. The continuing problem exists and he wanted the public to know that this Board supported by resolution health care reform to address the dilemma faced by many Californians without proper health care.

Goold:

- Thanked Engine 103 personnel who were very professional and did a fine job in taking care of his son last week.
- Relative to the Hedge fire incident, suggested the District put together a public service announcement addressing defensible space in the rural areas and disseminate it to the property owners who need to be a partner in this process. Need more educational work on the meaning of defensible space.
- Relative to the fiasco that was written up about graduate degrees, he thanked Fire Chief Mette for taking an aggressive stance on the issue because it is fraudulent and inappropriate to buy a degree. Urged those in doubt about the validity of an accreditation to contact the agency's proper source.

Trujillo:

- Thanked the Girl Scouts for presentation of the Colors.
- Thanked staff for their reports.
- Thanked Deputy Chief Miller for an excellent presentation on the Hedge fire incident. He concluded by the PowerPoint presentation and report that our men and women did the best professional job that was possible under the circumstances and he was very proud of their work.
- Any smoke detector that is ten years or older probably needs replacement. If you don't have one, the Fire District will go out to evaluate and install it.
- In the last year, several people were terminated for wrongdoing. He requested a report from General Counsel by the next meeting or so on the standing of those people. If they broke the law, they need to be prosecuted.

Kelly:

- The Health Care Vigil will take place from 12 noon on October 17 through 12 noon October 19; extended an invitation to go.
- Complimented Deputy Chief Miller on doing a fine job on the Hedge fire incident report. It was a tragic loss but he completely understood the exchange of comments that may have taken place with so much going on.

[Taken Out of Order After Presentation Items]

ADDITION TO THE AGENDA:

Counsel Margarita requested an addition to the Closed Session of the following item that came to the attention of the District after the Agenda was posted:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Teresa Means-Ferguson vs Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02810

- **Board Action:**
Granados/Trujillo—add the Closed Session item. ROLL CALL: Directors Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Clark, Engellenner, Jones, absent. Motion carried.

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

CLOSED SESSION GOVERNMENT CODES:

Report by Associate General Counsel Chavez:

1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – One Case

Maria Johnson, Joan Keech, Roger Weese vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Case No. 06AM06800

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Teresa Means-Ferguson vs Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02810

In both cases, the Board was briefed and given updates on the status of the litigation, with no action taken.

ADJOURNMENT – The meeting adjourned at 7:50 p.m.

Matt Kelly, President

Thomas J. Lawson, Secretary

Charlotte Tilson, Clerk of the Board